

**MICHIGAN LONG-TERM CARE SUPPORTS & SERVICES  
ADVISORY COMMISSION MEETING**

Minutes of Monday, November 24, 2008  
Capitol View Building, Lansing, Michigan

**I. Organizing Ourselves**

**A. Roll Call**

Members Present:

Robert Allison	Yolanda McKinney
RoAnne Chaney-Secretary	Denise Rabidoux
Christine Chesny	Cyndy Viars
Linda Ewing	Toni Wilson
Andrew Farmer-Chair	<i>Excused: Hollis Turnham-Vice Chair</i>
Connie Fuller	<i>Jon Reardon</i>
William Gutos	<i>Absent: Marsha Moers</i>
Dohn Hoyle	<i>Reverend Charles Williams II</i>
William Mania	

Ex-Officio Members Present:

Barbara Anders, Designee for DHS Director  
Peggy Brey, Designee for DCH Director and Interim Director, Office of LTC  
Supports & Services  
Sharon Gire, Office of Services to the Aging  
Sarah Slocum, State LTC Ombudsman  
Mary Ablan, Area Agencies on Aging Assoc. of Michigan  
*Absent: DLEG*

Office of Long-Term Care Supports & Services Staff Present:

Jane Alexander	Pam McNab
Nora Barkey	Tari Muniz
Gloria Lanum	

**B. Review & Approval of September 22, 2008 Meeting Minutes**

Motion by Commissioner Hoyle, seconded by Commissioner Fuller to approve the September meeting minutes as presented. Motion passed by voice vote.

**C. Review & Approval of November Agenda**

Motion by Commissioner Chaney, seconded by Commissioner Chesny, to accept the agenda as presented. Motion passed by voice vote.

**D. Chair's Report**

Chairperson Farmer asked members to hold January 27 & 28 for the strategic planning retreat. Further information will be provided in the coming weeks.

## **II. What's Happening – Our Single Point Entry Recommendation Responsibilities – State Progress & Needs in Implementation**

### **A. Model Development: LTC “Connections” Demonstrations Updates**

Pam McNab from the Office of Long Term Care Supports and Services presented an update on Michigan's Long Term Care Connections (LTCC). The Department's Legal Office reviewed the law, contracts, articles of incorporation and other relevant documents. All four sites were determined to be in compliance with Public Act 634, Sec. 109i. (5) (b) The designated single point of entry agency for long-term care is free from all legal and financial conflicts of interest with providers of Medicaid services.

The Governing Boards membership represents the cultural diversity of the community/geographic area it represents. Providers of direct service to consumers may not be members, nor may individual members have a monied interest in the LTCC. The Boards have significant (at a minimum 1/3) primary & secondary consumer representation and may not include greater than one-third representation by any one stakeholder entity or type of entity (e.g. DHS, CIL, AAA). The governing board is solely responsible for the operation and effectiveness of the LTCC. It review and adopts operating rules, policies and process with input from consumers. Also, within the LTCCs, Consumer Advisory Boards have been established to provide direct input to the Governing Boards about pertinent regional issues, capacity, agency performance, quality management, the consumer experience, and unmet consumer needs.

Also, to be in compliance with Public Act 634, the Department is conducting independent evaluations. The cost benefit analysis is being conducted by Health Management Associates, while the process evaluation is being conducted by Michigan Public Health Institute. Preliminary reports are being written and will be reviewed by the Department. Both entities will do a final report which will be submitted to various Senate and House representatives.

### **B. State Administrative Rules Promulgation: Components, Sequence & Timetable**

Jane Alexander distributed a handout, Single Point of Entry Expansion Timeline that indicates that by January 31, 2010, rule promulgation will be implemented not later than 270 days after submitting the final report. The Department will promulgate rules.

### **C. Identification & Sequencing of Remaining Executive and Legislative Branch Steps Necessary to Statewide Expansion**

The SPE Timeline document also explains the mandated reporting requirements for SPE statewide expansion. The Department cannot designate more than the initial four SPE agencies until all of the expansion requirements occur. Recommendations regarding continuation, changes, or cancellation will be based on the data in the report.

### **III. What Else is Happening**

#### **A. Public Comment**

Bob Cole, an advocate for seniors, Grand Rapids, provided testimony on House Bill 5581 which allows the county medical examiner to establish an elder death review team to review and investigate suspicious deaths. If established, the elder death review team will consist of members representing the Department of Community Health who are involved with the licensing and regulation of long-term care facilities, and members representing the Department of Human Services who are involved with issues regarding adult protective services, among others. Mr. Cole would like to Commission to support the bill.

Gail Fox, education, East Jordan, provided testimony in support of public education about 1) SPE activity to assist transitions from nursing facilities to the community, 2) add education to the topics of public comments, 3) AARP should not be referenced as a source of LTC insurance. AARP is a partner with MetLife. Independent organizations need to be looked at and not tied to any specific insurance company.

#### **B. OLTCCS Update & Development**

Jane Alexander provided an overview of the various grants awarded to the Office, and she also provided a summary of public comments and testimony previously presented to the Commission.

Peggy Brey reported that the Office is working on how to frame the approach for product development. Office staff person, Nora Barkey, is currently attending meetings of the Commission workgroups to document current activities. The Office will establish workgroups that will interface with the Commission workgroups. A gap analysis will be developed with measurable outcomes/indicators. Ms. Brey also provided an update on Office staffing, shared that resumes are currently being reviewed for the Data Investigation and Analysis Section manager position, and that Marlene Simon will start December 15, 2008. Additionally, Ms. Brey announced that Ms. Sue Waechter, Director of Cornerstone Consulting Associates, LLC will be facilitating the strategic planning retreat.

#### **C. Governor's Budget Development Update**

Mary Jane Russell from the Department's Bureau of Budget & Audit updated the Commission on the budget. The FY 08 budget closed in the black; monies carry forward in FY 09. Shortfall in FY 09. The State Budget Office is collecting budget recommendations from state Department's to be provided to the Governor's Office. DCH has submitted its 2010 budget requests. The Governor's FY 2010 state budget will be issued in February.

### **IV. What We Need to Be Doing**

#### **A. Next Phase of Discussion on Commission State Budget Appropriations Advocacy Development: Targeting Revenues**

Chairperson Farmer invited Mr. Scott Darragh, Economist from the Office of Revenue

& Tax Analysis, Michigan Department of Treasury to present on Michigan taxation. Mr. Darragh presented on Tax Revenue and a Graduated Income Tax.

Chairperson Farmer then reviewed the budget advocacy flip chart notes from September's meeting. The information will assist in facilitating the next step in budget advocacy for next year. The overall message indicates there are options. Farmer asked members to begin thinking about what to do next and how to proceed with advocacy. Farmer also provided other handouts meant to provide background on taxation policy that may be helpful in making an advocacy impact.

Commissioner Mania suggested that whatever is done to use simple language that everyone can understand. Commissioner Chaney added that anything drafted to change tax structure be framed around the growing need for LTC in the foreseeable future-focus on the future not just to get through now. Members were in favor of drafting a general statement letter now to legislators. Sarah Slocum, RoAnne Chaney, and Linda Ewing will draft a letter.

## B. Workgroups Announcements & Adjournment

Workforce – Chairperson Farmer talked about the handout regarding DCH's Task Force on Nursing Education and making LTC issues part of the conversation and stakeholder participation with support and input from the Commission.

Finance – Commission Chesney announced that the next meeting is December 11, 2008, 1:00-3:00, at the Michigan Home Health Association.

PCP – Commissioner Rabidoux provided copies of the October 22, 2008 meeting notes and presentation. The Workgroup is working on plans with the Office staff.

Prevention – Commissioner Chaney announced that the next meeting is December 11, 2008. The Workgroup was asked to review the state policy on use of assistive technology policy and get back to the Commission on a recommendation.

There being no further business, the meeting was adjourned.